

Brief Points to Setting Up a Voluntary Car Scheme

Cambridgeshire & Peterborough Combined Authority (CPCA) is keen to work with and support those who wish to set up voluntary car schemes for the benefit of those in their community without transport. We can offer support to community based schemes that transport those who cannot use conventional public transport either through mobility difficulties (i.e. due to age or disability), or those who are rurally isolated where public transport does not meet their needs.

Here are a few points to consider in setting up your scheme:

- Think about whom your scheme aims to help
- Think about the types of journeys your scheme would undertake, i.e. to the GP, chiropodist, hairdressers, shopping, trips to hospital (non-emergency appointments for those who do not qualify for hospital transport)
- Getting a group of volunteers together – initially might be worthwhile asking around community groups in the parish or area, including the local church
- How much time volunteers can give (n.b. volunteers in existing schemes can give as much or as little time as they like)
- Who will receive telephone requests (can be restricted to certain times of the day or week) and find available drivers

CPCA offers the following assistance to car schemes:

- Works closely with Care Network to provide advice and one-to-one guidance on setting up a scheme, including assisting with any paperwork or other issues
- We aim to keep all paperwork to a minimum to avoid unnecessary confusion
- We can reimburse expenses incurred by all volunteers involved, including a mileage rate, telephone calls made, stationery and postage
- We can produce leaflets to promote your scheme within the area your scheme covers to put up in local shops, parish, church or community noticeboards, etc
- Provide ongoing support to ensure your scheme works well and continues to meet the needs of the community
- Cover the cost of Criminal Record Bureau disclosure checks
- Offers additional insurance cover for all drivers, including Public Liability, Personal Accident, Employers Liability, Loss of No Claims Bonus and Excess Protection

For a chat on anything mentioned above, contact the Community Transport Officer at CPCA on 07874 861259 or Care Network on 01954 211919.